



## The task of a trustee

### Who can have a trustee

Persons who, due to their state of health, need help taking care of their finances and protecting their interests may be entitled to receive the help of a trustee. Being a trustee is voluntary, which means that the trustee is not employed by the municipality, instead it is an entirely non-profit engagement. The trustee is entitled to remuneration for their engagement. In general it is the principal, i.e. the person who receives help from a trustee, that pays the fee.

### What is included in the task of a trustee

The task of the trustee should be adapted to the principal's need for help. The trusteeship may include protecting rights, managing property and/or looking after the person.

### Managing property

Examples of tasks included in managing property:

- Paying bills.
- Providing pocket money/private funds to the principal or the contact person at the housing facility.
- Checking that the principal's pocket money benefits them, based on a cash journal or receipts from the housing facility.
- Managing the principal's savings and reinvesting savings when needed.

### Protecting rights

Examples of tasks included in protecting rights:

- Managing contacts with authorities.
- Applying for benefits and measures that the principal may be entitled to.
- Reviewing contracts such as home insurance and phone subscriptions.
- Representing the principal at, for instance, the distribution of an estate or sale of property.
- Appealing decisions by authorities.
- Applying for debt relief.



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## Looking after the person

Examples of tasks included in looking after the person:

- Ensuring that the principal has good living conditions and the greatest possible independence.
- Ensuring that any granted assistance from the community is working properly.
- Looking after the principal's personal interests concerning for example daily activities, housing, leisure activities and healthcare.

## What is not included in the task of a trustee

A trustee should not perform practical duties for their principal, but instead be a coordinator who makes sure that any measures concerning the principal are functioning and correct.

Examples of tasks that are not included:

- Shopping for the principal.
- Going on outings with the principal.
- Driving the principal to healthcare facilities or picking up medications.
- Putting up curtains or similar tasks in the home.
- Reminding the principal of appointments.